

**75<sup>th</sup> District #2 Integrating Committee Meeting Minutes**  
**November 19, 1999 – 8:00 a.m.**  
**Nathanael Greene Lodge**  
**6394 Wesselman Road**  
**Cincinnati, OH 45248**

Mr. Brayshaw, Chairman of the Integrating Committee, called the meeting to order at 8:09 a.m.

*Board Members Present:* Chairman-William Brayshaw, Mayor Dan Brooks, Mr. John Deatrick (*Serving out the term for Mr. Joseph Charlton, who was re-appointed to other duties by the City Manager*), Mr. Pete Heile, Mr. Dick Huddleston, Mr. Richard Mendes, Mayor Dave Savage, and Mr. Joe Sykes; Mr. Bill Seitz (Excused Absence).

*Support Staff Present:* County - Mr. John Beck Mr. Eric Beck, & Mr. Joe Cottrill; City of Cincinnati - Mr. Dick Cline & Mr. Joe Vogel; City of North College Hill – Mr. John Knuf; Delhi Township - Mr. Bob Bass; and Green Township - Mr. Fred Schlimm.

*Also in Attendance:* Springfield Township - Mr. John Musselman and Mr. Mike Hinnenkamp; Village of Woodlawn - Carole Cornelison; CDS Associates, Inc. - Mr. David Emerick; and OPWC - Ms. Cathy Coldiron.

*Approval of Minutes...*

Mr. Sykes moved approval of the minutes from the 74<sup>th</sup> Integrating Committee Meeting dated April 29, 1999; seconded by Mr. Mendes, and passed unanimously.

Chairman Brayshaw introduced and welcomed John Deatrick to serve on the Integrating Committee as representative from the City of Cincinnati. A letter submitted to the Integrating Committee from the City of Cincinnati Manager's office stated that John Deatrick would be managing Cincinnati's transportation related activities. John will replace Joseph Charlton and his designated alternate will be Prem Garg, who is Cincinnati City Engineer. Chairman Brayshaw will send a letter of appreciation to Joseph Charlton, thanking him for serving on the Integrating Committee.

*Support Staff Items...*

Joe Cottrill presented the following agenda items: (Handouts were provided)

◇ Round 13 - Ohio Small Government Program - Approved Contingency List

When the voting took place in May, there was only one project that was originally slated for Round 13 (Green Hills). The Small Government Program took each District and picked twelve projects and added them to the Contingency List. Out of the twelve projects, District 2 had two of those twelve projects. In the order of the list, the Village of Newtown was slated as #2 and the Village of Addyston was slated as #3 on that Contingency List. Both of those projects will receive funding. The Village of Newtown will receive \$792,000 and the Village of Addyston will receive \$141,000. This brings the total over one million dollars received out of Round 13. There was a total of thirteen million dollars slated statewide. One thirteenth of all funds in this District were received.

◇ District 2 Integrating Committee – Listing of Members – Term Appointments & Alternates

The expiration date of all Committee Members is due on May 31, 2000. The Board of County Commissioners, City of Cincinnati, Municipal League, and the Township Association need to renew the Board Members prior to this date. They must renew or reappoint new members, along with an Alternate if desired. Once an Alternate has been designated, they can not be removed until the expiration date of that Board Members term. An Alternate does have voting rights, such as a Board Member. It was suggested that Alternates attend all meetings, so they are kept up to date and knowledgeable of the current issues.

◇ Results of Round 14 Appeals (Final Results)

There were fifteen appeals submitted this Round in several different categories. These results were faxed and mailed out on Friday, November 12, 1999.

◇ Springfield Township – Appealing SCIP Application – Round 14

A letter dated November 16, 1999, from Springfield Township was submitted to the Integrating Committee, requesting an opportunity to address the SCIP Application Appeal process. John Musselman-Service Director, and Mike Hennenkamp-Administrator, were given the opportunity to address the Committee. Mr. Musselman explained that two categories of the project rating were appealed: (1) Condition of Existing and (15) Fees, Levies, and Taxes.

After much discussion and explanation of the process, Chairman Brayshaw stated that the Support Staff gave an honest effort in reviewing this project. Mr. Hennenkamp requested the Board to reconsider category (15) due to error of omission. A motion was carried by Mr. Huddleston to reject the Appeal from Springfield Township; seconded by Mr. Deatruck, and was passed unanimously as a rejection.

Mr. Hennenkamp and John Musselman thanked the Board for having the opportunity to speak.

◇ Village of Woodlawn – Appealing SCIP Application – Round 14

A Letter dated November 17, 1999, from the Village of Woodlawn, requested the opportunity to address the Integrating Committee with regards to funding for State Route 4 Culvert Replacement project. Carole Cornelison-Municipal Manager of Woodlawn, Mr. David Emerick, CDS Associates, Inc. was given an opportunity to address the Committee. Ms. Cornelison explained this project as being strategically critical. The category appealed was (2) Safety Criteria. The two critical issues regarding this culvert:

- 1) Culvert is seriously deteriorated.

- 2) Replacement in order to reduce storm water levels, to avoid flooding of the businesses that are in this area.

After discussing the background information in more detail, Mr. Huddleston stated that if the Ohio Department of Transportation omitted this information from its original analysis in the improvement of Glendale-Milford and State Route 4, the municipality should be able to go back to ODOT with new supportive documentation for their review.

It was suggested by the Integrating Committee for the Village of Woodlawn to contact the Deputy Director of the Ohio Department of Transportation. The Village of Woodlawn was encouraged to explain their project and how it relates to the new project. A motion was carried by Mr. Deatrick to reject the Appeal and to redirect the Village of Woodlawn to the Ohio Department of Transportation; seconded by Mr. Sykes, and was passed unanimously as a rejection.

◇ Final Priority Listing of Projects

Both the SCIP and LTIP lists were provided for Round 14. These reports include the final priority listing along with the final total scores of each category. In the SCIP category listed there were projects #1 through #118. No cut line was determined. This year there were no loan projects to score close in the fundable range. Volunteers for loans will be requested. The grants that will be funded are through project #19. It was suggested by the Support Staff, that project #19 and on down would request loans to be taken out. If the jurisdictions do not wish to take out a loan, it was suggested to continue down the list in order, until enough loans were taken out. The ones who do not take a loan will be on the contingency list in that same order. The Support Staff felt this would give the jurisdictions with better scores more of an opportunity to take a loan.

It was noted that 1.6 million or the minimum of 21% of the SCIP allocation is required. The current Revolving Loan Program balance is \$734,000. That is in addition to the 1.6 million in loans out of the regular SCIP. The "Economic Health" ranking list, which includes 49 jurisdictions, was passed around for everyone to view. It was suggested by the Support Staff that instead of drawing the cut line near the middle to go up to the top for the same. Everyone from that point down receives 0%; everyone from this point up receives 3%. It was felt that the jurisdictions with the higher scores should be offered the opportunity.

Joe Cottrill requested the Board to vote on the ranking order that was provided. Then on December 10<sup>th</sup> the loans would be in order and the (10) Small Government applications would be ready.

Mayor Savage moved that the Integrating Committee direct the Support Staff to offer for those projects, which are not awarded grants, to then offer loans up to the limit of the loan funds, which we have available in the order of ranking. This would also include the Revolving Loan Program funds. Mr. Huddleston seconded the motion. Mr. Mendes requested clarification by asking if that motion included providing information and guidance on the interest rate so the jurisdictions will know.

The Support Staff requested direction on setting the interest rate now or offering everyone the same. It can't be offered without the interest rate being established by the Board. The offer will be made on Monday, November 22<sup>nd</sup>. The term is a minimum of five years and a maximum of 20 years. The jurisdiction will choose their term. The Committee recommends an interest rate to OPWC, and then OPWC sets the final.

After further direction, Mayor Savage amended his previous motion, to include the direction to provide interest rates under the existing practice and precedence. This includes the top half at 3% and the bottom half at 0%; seconded by Mr. Huddleston and passed unanimously.

Mayor Savage moved to adopt the SCIP priority listing as provided for Round 14 by the Support Staff; seconded Mayor Brooks and passed unanimously.

The LTIP list was provided for viewing. The Loveland-Madeira Road project was listed first, because this is for the second half of the money that was voted for last year. Then everything beyond, starting with projects #2 through #118. Based on what is done later with another issue, the cut line is at project #4.

Mayor Savage moved to adopt the ranking order of the LTIP applications as provided by the Support Staff for Round 14; seconded by Mr. Mendes and passed unanimously.

◇ Alternative LTIP Funding Plan from William Brayshaw

Chairman Brayshaw explained what has been done in the past is to look at the major projects, take two years to construct and fund them by halves over a two year period. However, the Integrating Committee decided to table this plan and look at another plan from the City of Cincinnati. That plan would have only the Paddock Road Project.

Mr. Cottrill stated the Support Staff would start on the loan process, have the Small Government recommendations to everyone by December 10<sup>th</sup>. There will be reports showing the cut lines for the LTIP and then it would be decided which sheet to vote on.

Mr. Huddleston moved a motion to prepare an Alternate LTIP Funding Plan with comments for the next Integrating Committee meeting. This motion would include dropping off Hopple Street as recommended for two years and leaving only Paddock Road as the only split project. This motion also gives the Support Staff direction on how to establish the cut line for both SCIP and LTIP and subject to final approval on December 10<sup>th</sup>; seconded by Mr. Heile and passed unanimously.

◇ District 2 Balances

There will be twenty-five projects in addition to the loans that will be received. Chairman Brayshaw requested clarification on the District 2 Balances from Round 13. He wants to continue that balance until March and then make a decision. There is \$192,000 in SCIP and \$284,000 in LTIP. It was recommended to follow the past procedures.

The District 2 Balances for Round 14 and the Ohio Public Works Commission State Capital Improvement Program were attached for review. Our District Allocation is \$8,134,000, 80% of which is for grants and 20% of which is for loans. The minimum SCIP Loan/Credit 20% is \$1,626,800 and the maximum SCIP grants 80% is \$6,507,200. The Revolving Loan Program allocation loan is \$461,157 that has grown to the \$737,245 with the paybacks. Subtracting out the administrative costs and the \$800,000 from LTIP from Loveland-Madeira, so the net effect will be \$3,838,000 of new funding.

◇ Small Governments Subcommittee Update

The Small Governments Commission has approved a new rating system and the Support Staff will be rating the Small Governments applications for recommendations at the December 10, 1999 voting meeting.

*Old Business...* Nothing to report.

*New Business...*

Chairman Brayshaw asked if meeting at the Nathanael Greene Lodge was acceptable to everyone. Mr. Huddleston made the recommendation to arrange the tables in a U-Shape. It was decided after the meeting to use the small boardroom on the second floor of the lodge. This will accommodate the Board Members and Support Staff comfortably. It was agreed to have the next meeting at the Nathanael Greene Lodge.

Mr. Cline stated that Mr. Charlton wished to convey his appreciation to the Committee. He regrets stepping aside, but knows this is the best move for the City of Cincinnati having the new Transportation Director -John Deatrack.

*Next Meeting Date & Time ...* Friday, December 10, 1999 - 8:00 a.m. - Nathanael Greene Lodge

A motion to adjourn the meeting was made by Mr. Heile; seconded by Mayor Brooks and passed unanimously. The meeting adjourned at 9:30 a.m.

Respectfully submitted,



Cathy Listermann  
Recording Secretary